Making a Blackboard Course Site Available

Purpose & Outcomes
This document is intended to instruct instructors changing their Blackboard course site availability.

About
Upon their creation, Blackboard course sites are unavailable to students. This allows instructors to build the site before students have access. When you are ready for students to have access to the site, you must make available using one of the methods below.

Changing Course Availability through a Content Area
1. Select the course that you wish to make available from My Courses: Quick View.

2. Enter one of your content areas (i.e. Course Content).
3. Click on the lock icon located on the top right-hand side of your course page to toggle availability on and off.

Note: A closed lock indicates that the course is currently unavailable to students while an open lock indicates that the course is available to students.

Changing Course Availability through the Control Panel

1. Select the course that you wish to make available from My Courses: Quick View.

2. Beneath the course’s Control Panel, click to expand Customization.

3. Choose Properties.
4. Under *Set Availability*, select **Yes** to Make Course Available.

5. Click **Submit** to save your changes.